

Residential Telephone Features

Anonymous Call Rejection

Anonymous Call Rejection allows you to reject incoming calls marked "private" or "anonymous". Calls marked "private" or "anonymous" are those calls on which line blocking has been activated in order to prevent name and number information from passing to you.

The calling customer whose call is marked "private" or "anonymous" will receive a message stating that the party you are calling does not accept blocked calls and to reach this person you must unblock your line and dial the number again.

Caller ID Name & Number

Caller ID Name & Number displays the name and/or number of the calling party before you answer the phone. Requires that you have or purchase a phone capable of displaying caller ID.

Call Waiting

Call Waiting allows you to receive a second call while you are already on the line. A brief tone alerts you that another call is waiting to be answered.

To answer a Call Waiting call:

- Depress the switch hook or use the flash key to place the first call on hold. Connection with the Call Waiting caller is automatic.
- Depress the switch hook or use the flash key to alternate between calling parties.

To deactivate Call Waiting:

- Press *70. This can be done prior to placing a call or during an existing call.

To restore Call Waiting:

- The call is automatically restored when terminated.

Call Waiting ID

Call Waiting ID allows incoming Call Waiting calls to be visually displayed on your Call Waiting ID display or Caller ID capable phone.

Three Way Calling

Three Way Calling allows you to add a third party to an existing call. You can either "conference" the third party or talk privately to the third party.

To activate Three Way Calling:

- Depress the switch hook or use the flash key.
- This places the caller on "hold" and provides three brief tones followed by a dial tone.
- Dial the number of the party you want added to the conversation
- When the party answers, you may talk privately before completing the three-way connection.
- Depress the switch hook or use the flash key to return the first person to the line and complete the three-way connection.

To disconnect a Three Way Call:

- Depress the switch hook or use the flash key.
- This will drop the third party from the connection.
- All three connections automatically disconnect when the Three Way Calling subscriber hangs up.

Continuous Redial

Continuous Redial allows you to prompt ATS to redial the telephone number when a telephone number you call is busy. A distinctive ring will alert you that the call can be completed. ATS will try the busy line every 60 second for 30 minutes. If the call can not be completed 30 minutes the feature will time out.

To activate Continuous Redial:

- Press *66
- A distinctive ring will alert you that the call can be completed.
- Once the phone is picked up, the central office will automatically ring the called party.

To deactivate Continuous Redial:

- Press *86

Call Screening

Call Screening allows you to establish a list of up to 15 telephone numbers from which you do not want to receive calls.

Incoming callers from a number on the Call Screening list will be routed to a recorded message that notifies them that the caller they are trying to reach is "not accepting calls at this time".

To activate Call Screening:

- Press *60 or 60#
- Follow the recorded instructions for both activation and deactivation, in addition to changes to the Call Screening list.

Last Call Return / Callback

Last Call Return/Callback allows you to hear the telephone number of the last incoming call, regardless of whether or not the call was answered.

Last Call Return/Callback also allows you to "prompt" ATS to redial the telephone number at the last incoming call by dialing "1". The automatic redial function of this feature works in the same manner as Continuous Redial, redialing the number for up to 30 minutes and providing a distinctive ring when the call can be completed.

Telephone numbers from incoming calls which are blocked are not given out with Last Call Return/Callback services, however the service will allow you to dial "1" to have ATS dial the number back.

To activate Last Call Return/Callback:

- Press *69 (1169 from a rotary phone)
- A distinctive ring will notify the user that the call can be completed.
- Once the phone is picked up, ATS will automatically ring the called party

To deactivate Last Call Return/Callback:

- Press *89

Priority Call

Priority Call provides you with a distinctive ring or call waiting tone (if you subscribe to Call Waiting) when called from preselected telephone numbers.

You can construct/modify the screening list. If you also subscribe to Call Waiting, a distinctive tone is heard for the selected set of numbers you choose. Calls other than from your selected numbers are received with a standard ring pattern.

To activate Distinctive Ring:

- Press *61
- Follow the voice prompt instructions for establishing the Call Screening list.

These voice prompts allow the user to:

- Create a list of numbers
- Add or delete numbers from the list
- Review the list
- Obtain dialing instructions

To deactivate Distinctive Ring:

- Press *81
- Follow the voice prompt instructions.

Priority Call number programming restrictions:

- 7 or 10 digit numbers are allowed
- It is not necessary to program the 1+ for toll calls
- Toll Free (800, 888, 877) number are not allowed
- International numbers are not allowed
- 900 numbers are not allowed

To remove all numbers from the list, press *08 and hang up.

Call Transfer

Call Transfer allows you to transfer an incoming call to any number that can be directly dialed, including long distance, and hang up without disconnecting the call.

To activate Call Transfer:

- Depress the switch hook or use the flash key
- This places the caller on "hold" and provides a special dial tone
- Dial the number to which the caller will be transferred.

Do one of the following:

- Hang up to complete the transfer
- Stay on the line until the distant party answers, introduce the call and then hang up
- Depress the switch hook or use the flash key before or after the third party answers to allow for three-way conversation.

Speed Call 8

Speed Call 8 allows you to dial frequently called numbers by dialing a two-digit code in place of the entire telephone number. The Speed Calling list is available with an 8 number capacity.

Both local and long distance numbers can be programmed in the Speed Calling list. (For long distance a "1" must be included.)

To establish a Speed Calling list follow these steps:

- Assign a Speed Calling code number (1-8) to each phone number you want on the Speed Calling list.
- Speed Calling 8 codes are numbers 1 through 8
- Press *75
- Wait for a second dial tone
- Dial the Speed Calling code (1-8) immediately followed by the full telephone number you want associated with that code.
- A tone confirms that the code number and the associated telephone number are recorded.
- Repeat steps 2 and 3 for each number on the Speed Calling list.

To activate Speed Calling 8:

- Dial the Speed Calling code (1-8) plus #
- Example: 6#

Call Forwarding

Call Forwarding is a programming feature which allows you to forward all incoming calls to a different telephone number. Once activated, all incoming calls will be forwarded to the programmed number. Incoming calls may be transferred to any telephone number (local, long distance, toll free, etc.).

To activate Call Forwarding follow these steps:

- Press *72 or 72#.
- Listen for the dial tone.
- Dial the forward number.
- If the call forward number answers, Call Forwarding is activated.
- If the call forward number does not answer, hang up and immediately repeat steps 1 through 3. Two quick tones will confirm that Call Forwarding is activated.

To verify Call Forwarding is activated:

- Press *72 or 72#
- A busy signal or error announcement confirms that Call Forwarding is activated.

To deactivate Call Forwarding:

- Press *73 or 73#
- Two quick tones followed by dial tone will confirm that Call Forwarding is deactivated.
- Depress the switch hook or use the flash key before or after the third party answers to allow for three-way conversation.

INDIANOLA MUNICIPAL UTILITIES



Residential Telephone Features Guide